



ETHEKWINI WATER SERVICES DIRECTORATE

PROFESSIONAL SERVICE CONTRACT FOR THE PROVISION OF DESIGN & CONSTRUCTION

MONITORING OF BULK RESERVOIR INLET AND OUTLET METERING PHASE 2 DN > 400

CONTRACT NO. 34238-5W

EMAIL QUERIES FROM TENDERERS

THIS NOTICE MUST BE COMPLETED BY TENDERERS AND RETURNED WITH THE TENDER DOCUMENT.

KINDLY ACKNOWLEDGE RECEIPT OF THIS NOTICE BY SIGNING AND RETURNING BY EMAIL THE “ATTACHED ACKNOWLEDGEMENT OF RECEIPT” BY 20TH FEBRUARY 2026.

This notice forms part of the Contract documents and is to be signed, dated and returned with the Tender documents. Tenderers are to attach a copy of this Notice to the tender document under the “Record of Addenda to Tender Documents” returnable schedule.

PART 1 – CONTRACTUAL AND TECHNICAL QUERIES RECEIVED FROM TENDERERS (EMAIL)

Query 1

1. Assist with the value of the project for the tender?

Response to Query 1

1. The tenderer is required to price the respective Stages 1 to Stage 6, based on the detailed break down of respective Stages on pages 63 to 66, required to achieve the design and construction monitoring /supervision for the 44 meters listed on table 1 on page 63 and auditing of the 224 sites include the works called for under the scope of works.

Query 2

1. Engineering consulting fee , A cost estimate of the works to be provided by EtheKwini Metropolitan Municipality to allow for percentage fees to be calculated by tenderers for each of the 6 stages. Actual fees should be pro rata for the actual value of work at completion of contract.
2. Additional meters required, A provisional sum is required as this cannot be quantified prior to appointment of consultant and assessment of work required.
3. Other resources. Number of hours for “Cad Operator” to be inserted by EtheKwini Metropolitan Municipality

4. A copy of the clarification meeting minutes, seeking the functionality methodology write up

Response to Query 2

1. Refer to Response to Query 1.
2. Tenderers are to price this item based on a pro rata of the services under Stage 1 to Stage 6.
3. Tenderer is to include resources deemed necessary, including hours. Cad Operator was considered to be already included in the Stage 3 services.
4. Refer to **Annexure 1**

Query 3

1. T1.2.3.5 – Functionality Specification (Page 11) “Completed projects involving both the design and construction monitoring nature on trunk/bulk mains”:

With reference to the above requirement under the Evaluation Schedule for Experience of the Tenderer, we are currently involved in a project where the bulk pipeline pipework has been installed and pressure-tested, and the works have progressed to partial practical completion, with the remaining activities limited to subsequent close-out items.

Would this project be considered acceptable for inclusion under project experience for the purposes of this tender?

2. T1.2.3.5 – General Notes (Page 11) “Only the Tenderer’s experience gained over the last fifteen years (January 2010 to present) will be considered in the evaluation.”:

Would projects that commenced prior to 2010, but were completed after 2010, be considered acceptable for evaluation under this criterion?

3. T2.2.14 – Tenderer’s Experience: Proforma Employer Reference of Comparable Projects (Page 37)

In instances where a signed appointment letter is not available, would a completed, signed, and stamped Employer Reference Proforma alone be deemed sufficient as supporting documentation for project experience?

4. T2.2.16 – Evaluation Schedule: Qualifications and Competence of Key Staff (Page 40) “Curriculum vitae must not exceed three (3) pages.”:

Would it be acceptable to attach the required signed declaration page as a fourth page, separate from the main CV content, without negatively impacting compliance?

5. C3 – Scope of Work / Metering Requirements (Pages 62–67)

Is there any preference or guidance from the eThekweni Municipality regarding the type of meters to be specified or proposed for this project, specifically between mechanical, ultrasonic, or electromagnetic meters?

6. C3.5 – Scope of Services: Stage 1 Deliverables (Page 63): “The results/reports of surveys, analyses, tests and site or other investigations that were undertaken in Stage 1.”

With reference to the above Stage 1 deliverable requirement, which includes the results and reports of site investigations:

•Could you please confirm whether the site investigations and site visits envisaged under Stage 1 are intended to be limited to the forty-four (44) sites listed in Table 1 – List of Reservoir Sites (Page 63), which are identified for audit, design, and construction monitoring services?

•The remaining (224) sites beyond those listed in (Page 63) are intended to be audited and verified during Stage 2 and subsequent stages, rather than during Stage 1?

Response to Query 3

1. No, only completed projects will be considered.
2. Yes, project experience will be accepted
3. No, both a signed appointment letter and completed Employer Reference Proforma are required for the experience to be accepted.
4. Yes, CV will be accepted
5. Meter to be selected based on site conditions and best suited for accuracy under the respective conditions, however preference to ultrasonic meters
6. The list of 44 meters are envisaged to be carried out as the priority and thereafter the remaining sites are to follow. On completion of the 44 sites, the tenderer is to commence with the next stage, while the remaining sites are being concluded, with the possibility of minor additional meters being required as result of the audit being concluded.

Query 4

1. Comparable Experience – Key Personnel

Reference: Pages 13–14

a. Project Engineer

Please confirm whether comparable experience is limited specifically to meter chambers, or whether experience on related bulk water infrastructure, such as reservoirs, bulk pipelines, and pump stations, is also acceptable.

b. Clerk of Works

Please clarify whether the required comparable experience must be strictly limited to bulk pipelines and reservoirs, or whether experience on other water-sector infrastructure, including Water Treatment Works (WTW) and Wastewater Treatment Works (WWTW), may also be considered acceptable.

We note that Page 40, Paragraph 4 states that “only experience related to the water sector should be included”, which is broad.

2. Comparable Project Value – Past 15 Years

Reference: Pages 14

The tender specifies a preferred project value of R50 million and a minimum project value of R10 million. Please confirm whether:

- These values apply to individual projects only, or
- The values may be achieved cumulatively across the required 5–7 comparable projects.

3. Appointment / Reference Letter Requirement

Reference: Page 37

The tender requires submission of a completed, signed, and stamped appointment/reference letter. Please advise whether a client-issued reference letter, containing all information requested in the prescribed form and duly signed and stamped, may be submitted?

4. CPG Partnership Requirement

Reference: Page 43

Please clarify:

- Whether eThekweni has a pre-approved list of CPG partners for this tender; and
- If we may nominate our own CPG partner, and at which stage such details must be submitted.

5. Reservoir Sites & Pricing Methodology

Reference: Page 62 – Description of Work

Page 62 indicates that approximately 224 reservoir sites will be audited; however, only 44 sites are listed. Please clarify:

- How the pricing for the remaining sites will be measured and instructed; and

- Whether the listed 44 sites represent initial priority sites, with additional sites to follow under separate instructions.

Additionally, several sites (e.g. Chatsworth) appear multiple times in the list. Please confirm whether:

- Each listing represents separate inlet and outlet metering installations at the same reservoir, or
- Multiple reservoirs within the same operational area.

6. GIS Information

If available, kindly advise whether GIS or any other file of the reservoir sites positions can be shared.

7. Provision of Security

Please confirm whether the Provision of Security applies:

- Only to the investigation and design stage, or
- To both the design and construction monitoring stages.

Comparable Experience – Key Personnel

8. Clerk of Works – Professional Registration Requirement

With reference to the scoring form on Page 14, the Clerk of Works position indicates that professional registration is not “Mandatory”. However, the key staff requirement for a minimum of 3 years post professional registration.

Kindly clarify:

- Whether professional registration is in fact required for the Clerk of Works role; and
- If not mandatory, how the requirement for post-registration experience should be interpreted for candidates who are not professionally registered.

9. With reference to Page 12, Paragraph 3, which states that key personnel who do not meet minimum requirements will not be accepted:

Please confirm whether a key staff member (e.g. Resident Engineer) who:

- Meets all other evaluation criteria, but
- Does not meet the minimum years required post professional registration, resulting in a score of zero for that criterion, would be:
- Disqualified / deemed non-responsive for that role; or
- Accepted for the role but scored accordingly, without disqualification of the tender.

Response to Query 4

1. a) No not only meter chambers, note 1 in the table on page 41 outlines the acceptable experience of key staff.
b) Refer to a) above, Water Treatment Works (WTW) and Wastewater Treatment Works (WWTW), will not be considered acceptable.
2. The values may be achieved cumulatively, but each of the project must meet the minimum project value of R 5 million per project.
3. No, only the original tender 34238-5W proforma template will be accepted.
4. No, there is no approved list of eThekweni CPG contractors. Details of CPG partner to be confirmed only once the tender has been awarded.
5. Fees to be included in Stage 1 and Stage 2 rates. Yes the 44 will be priority sites and instruction for additional as result of the remaining sites being audited (224)
6. No, please use the Durban.gov.za website for the GIS Viewer
7. The Provision of Security applies for both the design and construction monitoring stages. Should the Service Provider believe the minimum-security requirements are insufficient to meet the requirements of the contract, the Service Provider may make provision for additional security, at his/her own expense. Any such additional cost is deemed to be included in the tendered rates
8. Yes, professional registration is mandatory for the Clerk of Works.
9. Accepted for the role but scored accordingly, without disqualification of the tender.

Query 5

1. Please forward the register for the Clarification Meeting.

Response to Query 5

2. Refer to Annexure 2

PART 2 – Acknowledgement of Email Queries for Contract No. 34238-5W

Please acknowledge receipt of this notice by signing and returning page 5 of 5, as part of a tender document on or by Friday, **20 February 2026**. Failure of the tenderer to comply with the requirements of the addenda may result in the tender submission being made non-responsive.

Name of Authorized Signatory

Tenderer's Signature

Name of Firm

Date

