

Application for Remote Advertising

I herewith make application in terms of the eThekweni Municipality: Outdoor Advertising Bylaws 2018 for permission to display Remote (Billboard) Advertising sign(s)



Applicant Details- Owner of the Property

Name of Business (If Applicable)											
Title			Mr			Mrs			Miss		
Full Name											
Identity No											
Tel No (Bus)											
Cell No											
Fax No											
E-mail Address											

Postal Address for Address for Notification of service of documents including Physical address and email address.

Unit no											
Street address											
P.O Box number											
Suburb & City											
E-mail Address											
Postal Code:											

Owner's Business Details

Sole Proprietor		CC		Pty (Ltd)		Partnership		Other	
Name of Business									
CK/Company/Trust No									
Consolidated Billing Acc No									

Sign Contractor	Applicant	Agent	Signage Company
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Sign Contractor	Applicant	Agent	Signage Company		
Name of Sign Company/Agent					
Title			Mr	Mrs	Miss
Full Name					
Identity No					
Tel No (Bus)					
Cell No					
E-mail Address					
Street Address					
P.O Box					
Suburb					
Postal Code					

Region	Central	North	South	Inner West	Outer West
Area(s)					

Street address where sign/s to be erected

Unit no											
Street address											
Suburb											

Type of Sign

Wall	Ground	S/Side	D/Sided	Digital	Illuminated	Y	N
Change of Face		Sky Sign		Florescent Tubes – Low voltage			
Neon tubing/Floodlights – High voltage (Fireman's switch to be installed as per fire regulations)							

Type of Material (Tick appropriate box)

Digital	Metal	Painted	Perspex	PVC	Flexface	Other
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Further details of sign

Position		Color (s)				No of signs	
Width		Length		Thickness		Total m ²	

I/We hereby agree to pay encroachment charges and/or levies and to **comply with all regulations** for signs displayed within public view to the e'Thekwini Municipality.

Signature of Applicant (Owner of Property)

Name of Signatory and Designation

Date

				2	0		
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FOR OFFICE USE

Pre-Acceptance Scrutiny Checklist	v	X
1. Application forms for each sign to be completed in duplicate and signed by the owner. Forms to be completed in original format, as fax/copies are not permitted.		
2. A copy of contract/lease agreement signed by the owner of property and copy of the title deed .		
3. A comprehensive motivation in support of the application with reference to the Outdoor Advertising Bylaws		
4. A copy of the Title Deed of the property		
5. Suitable photographs (on A3 paper) to assess visual impact of sign in relation to the environment.		
6. A locality plan (on A3 paper) at a scale of 1:500, which clearly indicates the position of the proposed, sign in relation to existing structures, existing remote signs, traffic signals and roads within a 500m radius.		
7. A comprehensive site plan (on A3 paper) at a minimum scale of 1:500 including dimensions to surrounding structures, boundaries, street names, street edges, and land marks. (E.g. lamp posts) Dimensions to be clearly indicated.		
8. Elevations and sections of sign (on A3 paper) to be fully dimensioned and also indicating relation to topography and/or existing building/structure.		
9. Method of illumination (dimensions of brackets and if applicable – position of fireman's switch for high voltage signage)		
10. The applicant's attention is drawn to the fact that the structure for remote advertising is approved for a 5-year period only.		
11. A signed indemnity form		
12. A separate application must be made to the department for approval in terms of the National Building Regulations for billboard structures exceeding 4m in overall height. Applicant will be notified.		
13. An Engineers stability certificate is required for signs exceeding 4m in height.		
14. Permission is required from the adjacent landowner if the sign is encroaching.		
15. GIS Coordinates are required for all Billboard structures and Wall signs.		
16. AMAFA consent (where the building is older than 60 years)		

Note:

1. Should the applicant fail to meet the requirements of the scrutiny list, the relevant items will be marked with 'X'. The application will be returned for correction and re-submission.

2. All application forms are to be submitted in original format, as fax/copies are not permitted.

3. Compliance with the above list does not presuppose approval of the application by this Department.

4. Application fees are non-refundable.

Name of Scrutinizer

Date

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Amount Paid		Date Paid				2	0	Receipt No				
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DECISION:

APPROVED		REFUSED		REFERRED	
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