

ETHEKWINI MUNICIPALITY
APPLICATION FOR REGISTRATION IN TERMS OF THE
ACCOMMODATION ESTABLISHMENT BYLAWS

1. **FULL NAMES OF APPLICANT** _____

2. **NATIONAL IDENTITY NO.** _____
3. (a) **POSTAL ADDRESS** _____

- (b) **RESIDENTIAL ADDRESS** _____

- (c) **TELEPHONE NO. (B)** _____ **(H)** _____
- (d) **FAX NO.** _____
4. (a) **FULL NAMES OF PERSON WHO WILL BE IN ACTUAL AND EFFECTIVE CONTROL OF THE BUSINESS**

- (b) **RESIDENTIAL ADDRESS** _____

- (c) **NATIONAL IDENTITY NO.** _____
5. **DESCRIPTION OF PREMISES:**
- (a) **Street Address** _____
- (b) **Title Deed Description** _____
- (c) **Name of Accommodation Establishment, if any** _____

DATE OF APPLICATION

SIGNATURE OF APPLICANT

IMPORTANT NOTES:

1. The application shall be signed by the person who intends to conduct the business on the premises or his authorised agent and in the case of the latter he shall annex a copy of his authorisation to the prescribed form.
2. If the applicant is a juristic person the application shall be accompanied by a certified copy of the resolution of the executive body of such person authorising the making of the application.
3. If the applicant is not the registered owner of the premises, the application shall be accompanied by a certified copy of the lease or other document from which he derives his right to occupy the premises.
4. Application must be made to the Designated Officer, 5th Floor, 75 Winder Street, P.O. Box 1520, Durban, Tel. 3681278.

SEE NOTES OVERLEAF

THE APPLICATION MUST BE ACCOMPANIED BY:

- (a) a site plan;
- (b) a layout plan of the building or buildings on the premises indicating -
 - (i) the dimensions and floor area of each room or other distinct part of the premises and the use to which it is to be put;
 - (ii) the maximum number of persons to be accommodated in each room intended for use as a bedroom as determined in accordance with the provisions of section 13 of the Bylaws which reads "The maximum number of persons that may be accommodated in any room designated as a bedroom on the plan lodged in terms of section 3(1) as amended from time to time shall not exceed the maximum number of persons calculated on the basis of the floor space allocation prescribed in paragraph 1 of Schedule 3 to the Slums Act, 1979 (Act 76 of 1979)."
 - (iii) the location of cooking facilities, bathrooms, showers, toilets and laundry facilities;
 - (iv) the position of lighting and electrical socket outlet points, electric cooking appliances and electric water heaters, if applicable;
 - (v) the siting of hose reels, fire hydrants and portable fire extinguishers in compliance with the requirements of the National Building Regulations;
 - (vi) the location of emergency routes provided in accordance with the National Building Regulations for escape from the building in the event of fire, reflecting
 - (aa) all doors, passages, ramps and stairs which are components of such routes and indicating their widths;
 - (bb) the fire resistance of the elements constituting such components;
 - (vii) the siting of all sanitary fixtures, which shall comply with the requirements of Part P of the National Building Regulations; and
- (c) the prescribed application fee of R200,00 which shall not be refundable.

FOR OFFICE USE ONLY

DATE	APPLICATION NO.	RECEIPT NO.	AMOUNT	SIGNATURE

DECISION:

DATE: _____

DESIGNATED OFFICER: _____