

**SENIOR CIVIL ENGINEER-
ING TECHNICIAN****R162 585.24/221 303.64 pa****Grade 12***Engineering Unit***Qualification (Essential):**

National Higher Diploma for Technicians (T4) or equivalent qualification recognised by ECSA. Valid code EB drivers licence. **(Preferred):** Min 3 years post qualification design and contract experience in Civil Engineering.

Experience (Essential): Min 2 years relevant experience.

(Preferred): Min 3 years post qualification design and contract experience in Civil Engineering field.

Duties Include: Undertake engineering surveys (and setting out where necessary) to facilitate conceptual and detailed design of projects. Undertake design work of a less complex nature to meet operational requirements of the various departments / clients. Supervise implementation/construction phase of contracts in accordance with Departmental programmes and time constraints. Undertake related assignments.

Applications to The Human Resources Administration, Engineering Unit, 166 Old Fort Road, Durban, 4001 or PO Box 680, Durban, 4000, (Tel 311 7462) or email zuluzama@durban.gov.za by Friday 2008-05-02 at 12.00 (Midday).

**ENGINEER /
TECHNOLOGIST****R191 946.60/243 341.28 pa****Grade 13***Engineering Unit***Qualification (Essential):**

National Higher Diploma for Technicians (Civil) (T4) comprising 24 subjects; or National Diploma for Technicians (Civil) (S4) comprising 24 subjects or Equivalent qualification recognised by ECSA. Code 08 or equivalent (EB) drivers licence. **(Preferred):** Registered Engineering Technician (Civil) with ECSA.

Experience (Essential):

Considerable relevant post qualification experience including complex civil engineering design, contractual supervision and administration in the relevant field. **(Preferred):** Preferably several years post registration experience.

Duties Include: Undertakes technical engineering design, construction and supervision work in a road network infrastructure maintenance environment. Preparation of contract docu-

mentation, preparation of non proforma correspondence under professional guidance, undertakes investigations, facilitates routine developments, guides junior technical and other operations staff, and undertakes other related assignments. A core component of the post includes the management and control of departmental resources.

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**PROFESSIONAL ENGI-
NEER/ TECHNOLOGIST****Salary Negotiable****Grade 14***Engineering Unit***Qualification (Essential):**

Registered as a professional technologist. Valid drivers licence code EB.

Experience (Essential): Min 2 years relevant experience.

(Preferred): Min 3 years post registration experience in Civil Engineering, planning, design and contract administration.

Duties Include: Providing professional engineering and planning support to Project Engineers. Responsibility for the professional interpretation and analysis of the various aspects and requirements of civil engineering works. Preparing contract documentation for complex projects and ensuring rates and quantities are reasonable for design proposals of documentation prepared by technical staff. Administration and professional supervision of contracts and departmental projects. Prepares reports and correspondence. Handles complaints by investigating, taking remedial action and following up with written responses to affected parties. Facilitates development in accordance with Council's Standards. Guides junior/less experienced staff and develops skills. Provides a wide range of technical/ specialist advice to other client departments/ units regarding engineering matters. Undertaking other related assignments as required.

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CLERK OF WORKS**R141 027.60/196 557.36 pa****Grade 11***EThekweni Transport Authority Unit***Qualification (Essential):**

Qualified Electrical Artisan with an Electrical Wiremans Licence. Valid drivers licence code EB.

(Preferred): Knowledge of 'Safety at Roadworks Site' manual. **Experience (Essential):** Several years experience in the electrical construction trade as an Artisan.

Duties Include: Supervising contractors installing and terminating underground electric cables and electrical equipment associated with traffic signals.

Supervising trenching, cable duct laying, manhole construction, trench backfilling, compaction of soil and reinstating surfaces.

Supervising the installation of traffic signal standard poles, stub poles and traffic signal control boxes. Supervising the installation of concrete bases and the erection of long outreach traffic signal poles. Supervising the laying of electric, telephone, coaxial and fibre optic cables.

Supervising the installation of pedestrian scoops, laying of concrete slabs, installation of bollards and road crossings.

Measuring up works done and adjustments thereof for processing of monetary payments and final accounts

Applications to The Human Resources Administration, City Engineer's Building, 166 Old Road, Durban, 4001 or PO Box 680, Durban, 4000, (Tel 311 7462) or email zuluzama@durban.gov.za by Friday 2008-05-02 at 12.00 (Midday).

**ADMINISTRATION
OFFICER****5 year contract****R141 027.60/196 557.36 pa****Grade 11***Housing Unit***Qualifications (Essential):**

Appropriate secondary education. Computer literate. Valid code EB drivers licence.

(Preferred): Appropriate Tertiary qualification in Conveyancing.

Experience (Essential): Min 10 years experience. Knowledge of Housing Policy. Conveyancing Procedures. **(Preferred):** 5 Years appropriate experience.

Duties Include: Manage the subsidy administration process in respect of housing projects and beneficiaries qualifying for subsidies. Assess the Department's requirements in terms of access to Provincial and National Department of Housing systems and motivate for installation of such systems. Educate the Department and beneficiaries on the various types of subsidies

available and the qualifying criteria. Type of subsidies – Project Linked/individual/Consolidated. Monitor the extended benefit discount scheme applications and ensure that the Department of Housing is informed when property transfers are registered.

Applications to The Human Resources Administration, Engineering Unit, 166 Old Fort Road, Durban, 4001 or PO Box 680, Durban, 4000, (Tel 311 7748) or email zuluthola@durban.gov.za not later than Friday 2008-05-02 at 12.00 (Midday).

**SENIOR PLANNING TECH-
NICIAN****(5 Year Contract)****R162 585.24/221 303.64 pa****Grade 12***Housing Unit***Qualification (Essential):**

National Diploma in Town and Regional Planning from a recognised institution or equivalent qualification. Valid drivers licence. **(Preferred):** National

Higher Diploma in Town and Regional Planning from a recognised institution or B Tech (Town Planning) or equivalent qualification. **Experience**

(Essential): Several years relevant experience. **(Preferred):** 2-3 years relevant experience.

Ability to use Computer Aided Design (CAD). Ability to use Geographic Information System (GIS). Experience in research. Understanding of community development

Duties Include: Provide key technical support on strategic planning projects and initiatives such as the Vacant Land Audit project, Informal Settlement Programme (ISP), Land

Assessment projects and the Housing Plan and Programme. Undertake the preparation of base plans and conceptual plans (of varying complexity and scale)

incorporating sub-divisional layouts for potential housing development# To undertake assigned task related to the preparation, monitoring and review of strategic planning projects and initiatives. Provide information required to process housing development applications and initiate housing development plans. Undertaking other related assignments as required.

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**PROJECT
TECHNOLOGIST**

5 Year Contract
R216 117.12/273 958.80 pa
**Grade 14 - Grade subject to
NMC Ratification)**

*Housing Unit***Qualifications (Essential):**

Registration with the Engineering Council of South Africa (ECSA) as a Professional Technologist, Valid code EB drivers licence.

Experience (Essential): Several years relevant experience.

(Preferred): Requires broad based knowledge of engineering, including implementation of development projects. Requires knowledge of Council policy, procedures and protocol.

Duties Include: Planning, developing and implementing delivery systems appropriate to each project, Manage the implementation, upgrading and construction of housing, hostels projects and associated infrastructure, Taking responsibility for the successful realisation of project objectives from implementation to project closure. Investigate and prepare reports on contractual claims. Attend Mediation / Arbitrations hearings, Management of project team (Technical / Specialists)

within the Municipality to ensure effective utilisation of resources in planning, design an implementation of housing, hostel and associated infrastructure, Preparation of Reports to Council Committees / Provincial funding agents on progress of projects and attend meetings when necessary.

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**PARKS NURSERY SUPER-
VISOR: DISTRICT 10**
R98 824.32/137 716.92 pa
**Grade 8 - Post Subject to
Grading by PJEC/NMC**

Parks, Leisure & Cemeteries

Qualifications (Essential): Crane Operator Certificate. Valid code 10/EC1 Drivers Licence and also a valid Professional Driving Permit. It is preferred that applicants have an N.T.C. 1, 11 and 111 in Horticulture plus the Green Industries Practical Examination and also the knowledge of First Aid. Essentially candidates must have experience in supervision and control of labour, a Horticultural background and

ability to train Machine Operators, preferably fluency in Zulu.

Duties Include: Supervision of staff. Discipline. Recruitment. Allocation of work. Training. Grass cutting. Area maintenance. Nurseries. Decorative /display work. Indoor Plant material. Sport field Landscaping and development. Arboriculture. Safety Administration. Public conveniences. Driving a wide variety of vehicles. Assisting in the absence of a Horticulturist

Applicants to The Human Resources Administration Section, Parks, Recreation & Culture, 3rd Floor Rennie House, 41 Victoria Embankment or PO Box 5426, Durban, 4000 (Tel 311-4102) by Friday 2008-05-02 at 12.00 (Midday).

DRIVER/OPERATOR
R84 245.88/116 652.24 pa
**Grade 7 - Post Subject to
Grading By PJEC/NMC**

Parks, Recreation, Cemeteries & Culture Unit

Qualifications (Essential): Appropriate secondary education, Valid EC1 (Code 10) drivers licence, Valid Professional drivers permit, relevant operator certificate e.g crane, hydraulic platform, front end loader/back hoe. Relevant experience driving a variety of vehicles, preferably appropriate level of secondary education, valid EC (Heavy Duty) Drivers Licence, Valid Professional Drivers Permit, Relevant operator certificate and experience in Truck driving as well as working experience operating back actor / pay loaders and cranes.

Duties Include: Maintain allocated /relevant vehicles including tractors and heavy plant in conjunction with immediate superior. Maintain allocated vehicle and equipment in a clean roadworthy and functional condition. Complies with relevant traffic legislation. Ensure Occupational Health and Safety Act regulations are complied with in conjunction with the Supervisor. Assist members of the general public

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