



## SKILLS DEVELOPMENT UNIT WORK EXPERIENCE PROGRAMME 2014/2015

The eThekweni Municipality is offering work experience opportunities for the 2014/2015 financial year in various Units. Applications are invited from the candidates who have completed a qualification on a National Certificate; 3 year National Diploma/Bachelor; and Honours' degree/ Master's Degree in the following study fields:

### IMPORTANT INFORMATION FOR APPLICANTS TO TAKE NOTE OF:

The work experience learners will receive a monthly stipend as follows:

- R1, 480.00 per month for a qualification less than 3 years;
- R3, 000.00 per month for a 3 year qualification (National Diploma, Degree)
- R3, 500.00 per month for a 4 year qualification (Post graduate Diploma, Honours)
- R4, 500.00 per month for a Masters Degree.
- People who have already participated/benefited in any Government Work Experience/ Internship/In-service Programme for a period of 12 months and above will not be considered.
- Applicants must be in possession of a recognized qualification(s)
- Applicants must be South African citizens.
- Applications must be submitted through on-line application system found at- [www.durban.gov.za](http://www.durban.gov.za) and click on eCareers. Applicants are advised that fax, e-mails, manual and late applications will not be accepted.
- Due to a large amount of correspondence we envisage receiving, only shortlisted candidates will be contacted. Should you not hear from us within 3 months of the closing date, please accept that your application was unsuccessful.
- Employment Equity Principles will be applicable in the recruitment process, to redress the imbalances in work experience placement experienced by designated groups, to ensure their equitable representation in all categories.

**NB:** Applications for AET work experience is encouraged from people residing in the following areas: Pinetown, Verulam, Durban Central





STUDY FIELD	QUALIFICATION	NO. OF OPPORTUNITIES
Accounting	ND/Degree: Accounting	24
Administration/Management	ND/Degree: Office Management/ Public Administration/Public Management & Technology	56
Inter Governmental Relation	ND/Degree: Nepad Relations	01
Agriculture and Environmental Sciences	ND/Degree: Environmental, Management, Horticulturalist, Nature Conservation, Agriculture	43
Life Science	ND/Degree: Microbiology, Biotechnology, Zoology, Ecology.	06
Engineering	ND/Degree: Electrical, Mechanical, Moto Mechanical, Civil,	23
Electronics	ND/Degree: Electronics	03
Library Management	ND/Degree: Library and Information Science	32
Human Resources	ND/Degree: Human Resource Management	13
Information Technology	ND/Degree: Information Technology	15
Public Relation	ND/Degree: Public Relation	04
Marketing	ND/Degree: Marketing	03
Law	Degree : LLB/Language Interpretation/Forensic Investigation	13
Video Technology	ND/Degree: Video Technology	02
Education	NC/ND: Training / Education/ETDP/AET	23
Housing	Degree: Housing	06
Town Planning	ND/ Degree: Town and Regional Planning	05
Property Valuing	ND/Degree: Property Value	06
Sport	ND/Degree: Sport Management	08
Building	ND/ Degree: Building and Quantity survey	09
Transport	ND/ Degree: Transport /Logistics/Maritime	05
Risk Management	ND/Degree: Risk Management	01
Graphic Design	ND/ Degree: Graphic Design, Web Design	02
Project Management	Post Graduate Certificate/ Diploma in Project Management	01
Health	NC/ND/Degree: Enrolled Nursing	20
Tourism	ND/Degree: Eco-tourism	2
<b>TOTAL</b>		<b>332</b>

## HOW TO APPLY

Applications must be submitted on-line by following the under mentioned registration process:

- **Step 1:** Log onto [www.durban.gov.za](http://www.durban.gov.za) , click on e-Careers
- **Step 2:** Create a User Profile by clicking on Register
- **Step 3:** Once your profile has been created on the system, you will receive an email confirming that you have successfully registered. This email will contain your Username and Password which can be used to access e-Careers
- **Step 4:** Once logged in, you may complete and submit your application





- **Step 5:** Ensure that all fields populated
- **Step 6:** Once you have submitted an application, an email acknowledging your application will be sent to your inbox so ensure you have a valid e-mail address

**CLOSING DATE:** 28 November 2014

**ENQUIRIES:** Ms Brendar Hadebe Tel 031 311 3192/ 3450/ 3187

