



PUBLIC NOTICE - TRAINEE END USER COMPUTER PROGRAMME (24 MONTHS)

The Skills Development in partnership with eThekweni City Health Unit are embarking on a Skills development programme.

The above developmental opportunity exists in the Community and Emergency Services Cluster, City Health Unit. This advert seeks to engage South African candidates that have interest in working with health information systems at health facilities

REQUIREMENTS FOR THE PROGRAMME

Qualifications Essential:

National Senior Certificate/ Matric with a pass in pure/core mathematics

Other Essential Requirements:

- Must be between the ages of 18-35 years.
- Must be currently unemployed and not studying.
- Had never done/benefited from a similar developmental programme.
- Must reside within EThekweni Municipal Area.

People from or around the following clinics/areas are encouraged to apply: La Lucia, Sea Cow Lake, Umhlanga, Groove End, Caneside, Stonebridge, Redcliff, Waterloo, Hambanathi, Tranance Park, Kingsburgh, Umkomaas, Athlone Park, Bluff, Clare State, Sydeham, Bayview, Shallcross, Woodhurst, Kloof, Luganda, Nagina, Mzamo, Marianridge, Tshelimnyama, Westville, Quennsburgh, New Germany and Resevior Hills.

THE DUTIES OF THE LEARNER WILL INCLUDE:

Training in end user computing, health-information systems software programs for data capturing & management, patient manual record keeping, Batho Pele/Customer Services, etc. Training will be done by an external service provider and eThekweni Municipality Health/Clinic staff. Learners will be assigned to mentors identified by the eThekweni Health Unit. "Work sample and / or psychometric tests may be undertaken as part of the selection process". Priority will be given to applicants who are underrepresented in terms of Race, Gender and Disability within the occupational learning level of the respective advertised developmental opportunity.

Applicants who have not been contacted / notified within three months from the closing date of this advert should consider themselves unsuccessful. "Incomplete Applications will not be considered"

Applications must reach Skills Development Unit, 11th Floor, Shell House Building, 221 Anton Lembede Street, Durban 4001 or P.O. Box 5892, Durban 4000 (031 311 3150/3183) not later than Friday, 2015-08-21 at 12:00 (midday).

