



Did you know you can apply online by logging onto www.durban.gov.za



APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR: GRADE:

UNIT:

VACANCY CIRCULAR NUMBER: JOB REFERENCE NUMBER:

HAVE YOU EVER BEEN DISMISSED FROM ANY EMPLOYMENT? Y N

DOES YOUR QUALIFICATION MEET THE ESSENTIAL REQUIREMENTS? Y N

DOES YOUR WORK EXPERIENCE MEET THE ESSENTIAL REQUIREMENTS? Y N

ARE YOU LEGALLY ELIGIBLE TO WORK IN SA? Y N

1. PERSONAL DETAILS:

Title: Surname: First Names:

Date of Birth: ID Number:

Residential Address:

Postal Code:

Home Phone No: Work Phone No: Cell No:

Driver's License: Y N Licence Code:

E-Mail:

2. EQUAL OPPORTUNITIES:

For purposes of complying with the Employment Equity Act of 1998 please tick the applicable boxes						
African	Indian	Coloured	White	Disabled	Male	Female
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. DISABILITY STATUS:

If disabled, please state nature of disability: _____

4. WORK EXPERIENCE:

If already employed by the Municipality state: Service No:

Present position: Present Grade:

If not in the employ of EThekwini Municipality:

NAME OF EMPLOYER	POSITION	PERIOD		REASON FOR LEAVING
		FROM	TO	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Detail your relevant experience for this position as concisely as possible (If considered necessary, attach a separate statement setting out the information in greater detail):

5. EDUCATION DETAILS:

QUALIFICATION/TRADE NAME	NAME OF INSTITUTION	YEAR OBTAINED	
		FROM	TO

ADDITIONAL TRAINING RECEIVED

6. RELATIVE/S

Do you have relatives employed in the Municipality?

Y

N

If yes, state name/s and position/s: _____

7. REFERENCES:

Referee Name	Company	Position/ Relationship	Contact Details

8. CRIMINAL RECORDS:

Have you ever been convicted of a criminal offence?

Criminal Conviction Details:

DECLARATION:

I certify to the best of my knowledge that the information I have provided on my application form is true and accurate. In addition, I hereby authorise eThekweni Municipality to approach my current/previous employers, educational institutions, and/or licensing boards for the purpose of obtaining/confirming job-related references or information. I further understand that any misrepresentation or omission of any material fact on my application may result in my disqualification or constitute grounds for dismissal.

Date:

Signature: